FIRE PREVENTION AND
COMMUNITY RISK REDUCTION
102 Remington St
Fort Collins, CO 80524
(970) 416-2891

COMMERCIAL COOKING SYSTEM
LIMITED SCOPE PERMIT PROJECT

To provide a more streamlined plan review process, the Poudre Fire Authority allows the submission of a limited scope permit in lieu of providing full shop drawings for modifications to existing commercial cooking systems with Type I hoods that meet the criteria noted below in full. It is the responsibility of the submitting contractor to review the following information.

THE LIMITED SCOPE PERMIT PROCESS IS NOT INTENDED TO BE USED FOR MULTIPLE SMALL PROJECTS AS A SUBSTITUTE FOR A FULL SUBMITTAL. A FULL SUBMITTAL WILL BE REQUIRED FOR PROJECTS WHERE THE CUMULATIVE SCOPE OF WORK INCLUDES MODIFICATIONS TO NOT MORE THAN (2) APPLIANCES AND FOR THE CONDITIONS NOTED BELOW.

To be eligible for a limited scope submission, the following criteria shall be met in full:

- The scope of work may include modifications to the suppression/nozzle coverage and piping for up to (2) appliances, where appliances are replaced with like-for-like or when new appliances are added, and where the remainer of the existing commercial cooking operations and system are otherwise compliant. The existing suppression system and tank capacities shall be capable of supporting the proposed additional coverage.
- Modifications to correct noncompliant conditions for the operation of the supply or makeup air, and the remainder of the existing system is compliant.
- Modifications to ensure that the ventilation system activates when heat-producing cooking appliances are turned on, and the remainder of the existing system is compliant.
- Modification to ensure that gas shutoff with a manual reset and electrical shutoff occurs, and the remainder of the existing system is complaint.
- Interconnection with the building's fire alarm system where a fire alarm system is present. Please note that fire alarm system modifications shall be conducted by a qualified servicing contractor for fire alarm systems. Qualified shall be defined as a current NICET II -Fire Alarm Systems certificate, manufacturer provided training as approved by PFA, or an approved equivalency in accordance with NFPA 72.
- The scope of work cannot include Group H occupancies.
- Projects required to be reviewed by DFPC (Group E & I) – must meet Limited Scope Permit Project submittal requirements per DFPC

Where any of the following conditions exist, a full submittal shall be required:

- The existing suppression system and tank capacities, the Type I hood, the ventilation system, and any associated components and appurtenances are not compliant with UL 300, NFPA 17A, NFPA 96, the adopted Fire Code, or any manufacturer specific requirements other than the proposed suppression/nozzle coverage modifications. This may include, but is not limited to:
    - All new installations or substantial system upgrades or replacements.
    - The suppression system and tank capacities are not capable of supporting the existing or proposed appliances.
    - The commercial cooking appliance layout has changed and changes impact more than (2) appliances.

- Significant deficiencies, noncompliant conditions, or impairments have been identified by the servicing contractor and are beyond the scope of what is allowed above for a scope of work submittal.
- Where any previous work has been performed by an unqualified servicing contractor and it is determined that the system no longer complies with manufacturer requirements, or the system includes mixed parts from various manufacturers.
- Where it is determined by PFA that a full submittal shall be required.

Minor modifications that are allowed to be corrected by the servicing contractor without a scope of work or full submittal include:

- Work that is considered part of inspection, testing, and maintenance (ITM). This includes service and/or replacement of existing, approved, compliant components, and does not include modifications to existing systems.
- The addition or installation of required baffles, shields, filters, or grease containers when required by NFPA 17A, NFPA 96, or the adopted Fire Code.
- The installation or replacement of fusible links as necessary for the appliance(s) served.
- The installation of Class K-type portable fire extinguishers and/or signage or placards as required by NFPA 10 and the adopted Fire Code.

Limited Scopes projects are required to be reviewed and signed by a qualified contractor and shall include the following:

1. A written description of the proposed work on the servicing contractor's company letterhead.
    a. The servicing contractor shall furnish proof that the technician performing the work is qualified as per the manufacturer for the system being serviced. As per NFPA 17A, only trained persons shall be considered qualified and competent to design, lay out, install or service wet chemical extinguishing systems. A current training certificate shall be submitted with each scope of work or full submittal package. Field experience alone, or training that is not expressly approved by the manufacturer of the system, is not an approved equivalent for certification or qualified training.
2. All equipment data sheets in pdf format for replacement or newly installed equipment, with the specific material highlighted.
3. Any additional clarifying information that may be beneficial to the reviewer such as schematic drawings, etc.

The scope of work description needs to be as specific as possible. This statement must cover the full scope of the permit. Incomplete descriptions will not be accepted. All associated modifications shall be clearly indicated.

USE TEMPLATE ATTACHED

COMPANY LETTERHEAD

Date:

Poudre Fire Authority
102 Remington Street
Fort Collins, CO 80524

Subject: Per the requirements of Poudre Fire Authority (PFA), [Company Name & State License Number] is submitting the following scope of work letter for the following:

Project Name:
Project Address:

Description of Work:

Number of nozzles: [add/relocate/remove]

Number of appliance changes:

Tank capacity is sufficient: [yes/no]

Change to supply or make-up air: [yes/no]

Changes to ventilation system: [yes/no]

Shut off modification: [gas/electrical]

Connection to fire alarm panel: [yes/no]

Data Sheet Included

Valuation of Job: $

All work will be performed in accordance with NFPA 17A 2022 edition.
If you have any questions or concerns, please feel free to give me a call.

Certifications included