

Position	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Revised	2018 Projected
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**2018 FIRE PREVENTION BUREAU
FEE SCHEDULE
FIRE PROTECTION AND SPECIAL HAZARD SYSTEMS**

This category includes plan review and installation permit fees for fire sprinkler systems, fire alarm systems, hood and duct systems, standpipe systems, and similar fire detection and suppression systems. Also included are special hazard protection systems, such as spray finishing operations, flammable liquid storage and use rooms, hazardous material facilities and equipment, and other high hazard industrial processes regulated by the Fire Code. See Attachment A.

Installation of these systems requires a plan review, follow-up site inspections during construction and final inspections by Fire Prevention staff. Fees for plan review and installation permits, after-hours inspections and re-inspections are based on Table 1.

I. FIRE SPRINKLER INSPECTIONS

This category recovers the cost of inspecting all fire sprinkler systems included in the program. High-risk, high-hazard occupancies are inspected twice a year, while all low-risk, low-hazard occupancies are inspected on an annual basis. See Table 3.

II. TENTS

This category includes the plan review and site inspection of tents over 400 square feet and canopies over 700 square feet in size, erected for various functions, typically public assembly functions and retail sales events.

Fees for tent plan review and installation permits are fifty dollars (\$50) per tent.

III. FLAMMABLE AND COMBUSTIBLE LIQUID STORAGE TANKS AND DISPENSING.

This category includes the plan review, installation permit, and site assessment fees for aboveground and underground storage of flammable, combustible and hazardous liquids and related piping and dispensing equipment. See Table 2.

IV. TECHNICAL RESEARCH

This category includes recovering the cost of PFA personnel researching public access files for technical information. The hourly fee for this service shall be \$75 with a minimum one-hour charge. All requests must be in writing and must list specific addresses and type of information requested. Information requests will be processed on a time available basis. In cases where an outside party desires to review PFA files, but due to the nature of the file, requires PFA supervision, the

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charge shall be \$8.50 per hour with a one hour minimum. Fees for technical research are based on the same as for Colorado Open Records Act requests and are based on established policies and laws.

V. FIRE HYDRANT FLOWS

This category is a fee of \$150 for fire hydrant flows.

VI. FIREWORKS DISPLAY PERMIT FEE

This category is a \$250 fee for the review and administration of the permit process for fireworks displays.

VII. ASSISTANCE TO OTHER JURISDICTIONS

The Fire Prevention Bureau sometimes provides technical services to other fire jurisdictions and governments in accordance with the PFA Intergovernmental Agreement. The Fire Prevention Bureau may recover costs at a rate of \$75 per hour or by negotiated agreement between PFA and the other jurisdiction.

VIII. SOLAR PHOTOVOLTAIC SYSTEMS

This category is a fee of \$390 for the plan review, permit and inspection of solar photovoltaic systems.

IX. EMERGENCY RESPONDER RADIO COVERAGE SYSTEMS

This category is a fee of \$390 for the plan review, permit and inspection of emergency responder radio coverage systems.

X. FEE MODIFICATIONS

The Fire Marshal, with the approval of the Fire Chief, shall have the discretion to adjust where the normal fee schedule under or over charges an applicant in the fulfillment of Fire Code and policy requirements.

XI. PLAN REVIEW AND PERMIT FEES

The Fire Prevention Bureau charges for building and system plan reviews. Building plan reviews are charged a plan review fee while System plan reviews are charged a plan review fee, a permit fee, and taxes as applicable. The fee schedule the Bureau uses is based on the table shown in Attachment A. This table shows the maximum that could be charged for plan reviews and permits. The Bureau charges a percentage of these fees. For building plan checks that percentage is 60% of the total calculated fee. System plan reviews are charged 65% of the total calculated fee. System permits are charged 100% of the total calculated fee.

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ATTACHMENT A

INFORMATION SHEET INSTALLATION PERMITS FOR FIRE PROTECTION SYSTEMS	
WHERE REQUIRED: Permits are required for installation and major maintenance of fire protection equipment and special-hazard facilities in the City of Fort Collins and Larimer County within Poudre Valley Fire Protection District. Installation permits are required for all categories listed below and for all other special equipment and facilities regulated by the adopted model codes.	
Hood and Duct Extinguishing Systems	Fire Sprinkler Systems
Paint Booth Fire Protection Systems	Fire Alarm Systems
Dip Tank Operations (Using Flammable or Combustible Liquids)	Standpipe Systems
Hazardous Materials Use and Storage	Explosives Use and Storage
Special Extinguishing Systems	Energy Storage Systems
Flat Fee Permits: Solar Photovoltaic Systems, \$390; Emergency Responder Communications Systems, \$390	
Note: Contact Fire Prevention regarding maximum allowable quantities of hazardous materials as identified in the International Fire Code as adopted.	

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Fire System Permit and Building Plan Check Fees

Table 1

Total Valuation	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 , or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000 .00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,605.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$75.00 per hour (minimum charge-two hours)
2. Reinspection fees	\$250 base fee for first hour, then . . . \$75.00 per hour
3. Inspections for which no fee is specifically indicated	\$75.00 per hour (minimum charge-two hours)
4. Additional plan review required by changes, additions or revisions to plans (minimum charge-two hours).	\$75.00 per hour
5. Use of outside consultants for plan checking and inspections, or both	Actual costs

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**Flammable and Combustible Liquid Storage Tanks and Dispensing Equipment
(Including LPG and LNG)**

Table 2

Permit Type	Items	Fee
Installation Permit	First Tank	\$225.00
	Each Additional Tank	\$100.00
	Each Dispenser	\$40.00
Installation Plan Review	First Tank	\$150.00
	Each Additional Tank	\$75.00
	Each Dispenser	\$25.00
Tank Removal Permit	First Tank	\$250.00
	Each Additional Tank	\$100.00
System Upgrade Permit		\$50.00
System Upgrade Plan Review		\$100.00
Other Inspections and Fees:		
1. All fees are based on an estimated PFA cost of \$75.00 per hour, with one hour minimum. Additional work beyond that covered in the standard fee shall be charged at this rate.		
2. Reinspection shall be calculated at \$75.00 per hour, with a one hour minimum.		

Fire Sprinkler Inspection Fee Schedule

Table 3

Area Protected by Sprinklers	Fee (Two Annual Inspections)
0 - 9,999 square feet	Calculated on an individual basis of \$75.00/hour (one hour minimum)
10,000 – 29,999 square feet	\$181.00
30,000 – 51,999 square feet	\$230.00
Over 52,000 square feet	Calculated on base rate of \$230.00 + 75.00/hour (one hour minimum)
Special System Components:	
Some special system components related to fire sprinklers such as standpipes, fire pumps, anti-freeze, deluge and dry pipe valves require additional inspection and testing by fire protection contractors. Fees for witnessing these tests or assisting fire protection contractors shall be calculated individually at a rate of \$75.00 per hour (one hour minimum).	

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DEVELOPMENT REVIEW FEES

Implementing development review fees is a continuation of exploring areas where reasonable fees can be clearly linked to services provided to customers. Charging review fees during the development process, which occurs prior to the issuance of a building permit, has been a practice for years for building officials in the City of Fort Collins, Town of Timnath and Larimer County.

Development review fees will recover the cost of reviewing submitted site plans, utility plans, landscape plans, property plats, etc., that are necessary to develop a structure, property or subdivision. Plans are reviewed to ensure Fire Code and Bureau Policy compliance for emergency vehicle access, firefighting water supply and property addressing.

PFA DEVELOPMENT REVIEW FEE SCHEDULE

\$250 for each of the following projects:

1. Overall Development Plan (ODP)
2. Project Development Plan (PDP)
3. Major Amendment
4. Minor Amendment
5. New commercial building or development with structure square footage of 5,000 or more
6. New residential development with five or more lots
7. Basic Development Review
8. Mixed-use structure or project (commercial and residential)

\$100 for each of the following projects:

1. Existing structure undergoing change of Occupancy Type (see 2006 International Fire Code, Chapter 2 Definitions)
2. New residential development with four or fewer lots
3. New commercial building or development of less than 5,000 square feet

\$75 for each of the following projects:

1. Any other project not specifically described above in the PFA Development Review Fee Schedule

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\$150 Flat Fee if it takes more than two hours from an additional.